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May 1, 2019

To: Marianna City Commissioners  
MH&RC Board Members  
Marianna City Manager

From: Bruce C. Baldwin, Consultant

Subject: March 2019 Financial Statements

March was an average month for the Center financially. Net income was slightly below budget. The occupancy remained solid at 92.7%. The month-end total cash figure was 652,029.

**Income:** Room and board income was just below the budgeted amount due to the lower Medicare census. Revenue from laboratory services and prescription drugs were higher than budget due to greater patient needs. Physical and occupational therapy incomes exceeded the budget because more patients required these services; however, income from speech therapy was below budget due to fewer patients requiring this service.

**Expenses:** Total expenses exceeded the budgeted amount. R.N. salaries were over budget due to the hiring of new nurses. The facility is fully staffed for RN's. Nurse aides' salaries exceeded budget due to overtime hours. Respiratory supply costs were over budget due to greater patient demand. Pharmacy consultant expense was over budget because two months bills were paid in March. Raw food costs were below budget due to fewer meals served. Repairs and maintenance expense exceeded the budget due to repairs to the sprinkler system. Auto operation expense was over budget because new tires were purchased for one of the vans. Data processing expense exceeded the budget due to updates to the storage data. Group insurance premiums exceeded the budget due to more employees participating in the program.

Two significant events happened during the month of April. First, the Centers for Medicare and Medicaid Services published new Five Star rankings for nursing homes to reflect current facility updates based on areas of inspections, staffing and quality. We are proud to announce that the Center was recognized as being a Five Star Facility. Congratulations to all the staff for achieving this recognition! Second, Melinda was honored by the American College of Health Care Administrators as a recipient of the 2019 Eli Pick Facility Leadership Award. Only 7% of facilities nationwide qualified based on three years of skilled facility survey data including Health, Quality Measures, Fire Safety and Complaint Surveys. Congratulations Melinda!

**MARIANNA HEALTH AND REHABILITATION CENTER**  
**Operations Summary**  
**Month Ending March 2019**

	Current	Budget	March 2018
Census	92.72%	88%	88.55%
Accounts Receivable	\$4,462,442		\$3,810,577
Allowance for Bad Debts	\$1,080,500		\$630,000
Allowance for Coinsurance Write-offs	\$206,400		\$177,350
Total Expenses	\$1,415,820	\$1,360,722	\$1,313,893
Depreciation	\$32,000	\$32,000	\$26,600
Cash on Hand	\$652,028		\$553,726
Total Employees	208		208
Income before City Fees:	\$58,882	\$73,204	\$60,411
Net Income	\$25,629	\$49,184	\$36,391

Census Information from Area Facilities as of May 1, 2019:

Chipola Health & Rehab	96%
Signature Health Care at the Courtyard	97%
River Valley Rehabilitation Center	86%

**Marianna Health and Rehabilitation Center**  
**Statement of Net Assets**  
**Schedule I**  
**March 31, 2019**

ASSETS

**Current Assets**

Cash	\$ 652,028.77	
Accounts Receivable - General	4,462,442.02	
AR Clearing Account	14,306.23	
Accounts Receivable - Others	(7,531.36)	
Allowance for Bad Debts	(1,080,500.00)	
Allowance For Co-Insurance Write-Offs	(206,400.00)	
Inventory - Supplies	76,762.86	
Prepaid Expenses	39,124.57	
Prepaid Maintenance	592.47	
Prepaid Insurance	66,989.17	
Prepaid Dues & Subscriptions	<u>9,767.85</u>	
<b>Total Current Assets</b>		<b>\$ 4,027,582.58</b>

**Property, Plant, & Equipment**

Land	50,000.00	
Buildings	9,225,569.50	
Vehicles	77,821.88	
Laundry Equipment	171,130.66	
Departmental Equipment	2,968,698.09	
Less: Accumulated Depreciation		
A/D - Building	(4,584,700.97)	
A/D - Vehicles	(77,821.88)	
A/D - Departmental Equipment	(2,464,277.16)	
A/D - Laundry Equipment	<u>(170,536.66)</u>	
<b>Net Property, Plant, &amp; Equipment</b>		<b>5,195,883.46</b>

**Other Assets**

Utility Deposits	168.00	
Security Deposits	600.00	
Deferred Outflows-Contributions	2,567,005.00	
Deferred Outflows-Other Than Contributions	<u>0.00</u>	
<b>Total Other Assets</b>		<b><u>2,567,773.00</u></b>

**Total Assets**

**\$ 11,791,239.04**

**Marianna Health and Rehabilitation Center**  
**Statement of Net Assets**  
**Schedule I**  
**March 31, 2019**

**LIABILITIES AND FUND BALANCE**

<b>Current Liabilities</b>		
Accounts Payable - General	\$	834,414.71
Accrued Payroll		273,754.17
Accrued Vacation Pay		226,118.16
P/R Pay - Accrued Leave		46,081.28
Retirement Pay - Accrued Leave		15,032.66
Accrued Sick Pay		380,272.05
FICA Tax Payable		20,942.12
Resident Trust Liability		34,783.29
Employee Insurance Withheld		0.00
Child Support Withheld		(641.25)
Retirement Fund Payable		17,377.46
Medicare Settlement Payable		25,004.85
Other Accrued Expenses		3,921.00
<b>Total Current Liabilities</b>	<b>\$</b>	<b>1,877,060.50</b>
 <b>Long Term Liabilities</b>		
Net Pension Liability		6,744,220.00
OPEB Liability		232,523.00
OPEB Deferred Inflows		11,292.00
Deferred Inflows		769,847.00
<b>Total Long-Term Liabilities</b>		<u>7,757,882.00</u>
 <b>Total Liabilities</b>		 9,634,942.50
 <b>Fund Balance</b>		
Contribution from Gen. Public		54,654.69
Contribution from State		5,047.00
Contribution from Fed. Govt.		427,365.98
Surplus		1,040,542.99
Transfer to City		(99,786.00)
Due to City - Management Fees		558,654.00
Net Income (Loss)		169,817.88
<b>Total Fund Balance</b>		<u>2,156,296.54</u>
 <b>Total Liabilities &amp; Fund Balance</b>	 <b>\$</b>	 <u><u>11,791,239.04</u></u>

**Marianna Health and Rehabilitation Center**  
**Statement of Net Assets**  
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**March 31, 2019**

<b>Cash</b>		
Petty Cash	\$	950.00
SS Direct Deposit Acct		43,223.15
Expansion Project Fund		-
Cash in Bank - Activities Fund		14,627.73
Cash in Bank - Cash Mgmt Sweep		558,344.40
Cash - Payroll		100.20
Cash - Resident Trust Fund		<u>34,783.29</u>
<b>Total Cash</b>		<b>\$ <u><u>652,028.77</u></u></b>

**Marianna Health and Rehabilitation Center**  
**Statement of Net Assets**  
**Schedule II**  
**For the Current Month and the**  
**Six Months Ending March 31, 2019**

	Current Actual	Pct	Per Pat Day	Current Budgeted	Current Variance	YTD Actual	Pct	Per Pat Day	YTD Budgeted	YTD Variance
<b>Income</b>										
Room & Board	\$1,214,747	84.27%	\$234.78	\$ 1,226,308	\$ 11,561	\$ 7,311,911	84.10%	\$235.39	\$ 7,194,208	\$ (117,703)
Lab	12,391	0.86%	2.39	6,115	(6,276)	79,101	0.91%	2.55	35,900	(43,201)
Drugs	36,091	2.50%	6.98	25,479	(10,612)	186,557	2.15%	6.01	149,586	(36,971)
Physical Therapy	81,394	5.65%	15.73	68,337	(13,057)	409,034	4.70%	13.17	401,203	(7,831)
Speech Therapy	27,147	1.88%	5.25	32,296	5,149	170,764	1.96%	5.50	193,776	23,012
Occupational Therapy	67,405	4.68%	13.03	52,647	(14,758)	381,067	4.38%	12.27	315,882	(65,185)
Medical Supplies	0	0.00%	0.00	105	105	3,978	0.05%	0.13	617	(3,361)
Employee & Guest Meals	1,815	0.13%	0.35	1,898	83	9,845	0.11%	0.32	11,388	1,543
Interest Income	586	0.04%	0.11	47	(539)	2,814	0.03%	0.09	282	(2,532)
Activities Income	0	0.00%	0.00	166	166	300	0.00%	0.01	996	696
Miscellaneous Income	0	0.00%	0.00	41	41	0	0.00%	0.00	246	246
<b>Total</b>	<b>1,441,576</b>	<b>100.01%</b>	<b>278.62</b>	<b>1,413,439</b>	<b>(28,137)</b>	<b>8,555,372</b>	<b>98.40%</b>	<b>275.42</b>	<b>8,304,084</b>	<b>(251,288)</b>
Less: Cont. Allow	(127)	-0.01%	(0.02)	(3,533)	(3,406)	138,718	1.60%	4.47	(20,760)	(159,478)
<b>Total Income</b>	<b>1,441,449</b>	<b>100.00%</b>	<b>278.59</b>	<b>1,409,906</b>	<b>(31,543)</b>	<b>8,694,089</b>	<b>100.00%</b>	<b>279.89</b>	<b>8,283,324</b>	<b>(410,765)</b>
<b>Expenses</b>										
Nursing	539,176	37.41%	104.21	508,346	(30,830)	3,185,844	36.64%	102.56	3,139,829	(46,015)
Dietary	89,479	6.21%	17.29	101,560	12,081	576,723	6.63%	18.57	611,162	34,439
Housekeeping	34,517	2.39%	6.67	45,268	10,751	233,584	2.69%	7.52	275,704	42,120
Laundry & Linen	24,198	1.68%	4.68	22,894	(1,304)	150,539	1.73%	4.85	142,478	(8,061)
Building & Grounds	96,315	6.68%	18.62	93,043	(3,272)	569,236	6.55%	18.33	553,705	(15,531)
Special Services	135,716	9.42%	26.23	138,113	2,397	817,323	9.40%	26.31	829,678	12,355
Admin & General	496,419	34.44%	95.94	451,498	(44,921)	2,991,023	34.40%	96.29	2,763,813	(227,209)
<b>Total Expenses</b>	<b>1,415,820</b>	<b>98.22%</b>	<b>273.64</b>	<b>1,360,722</b>	<b>(55,098)</b>	<b>8,524,272</b>	<b>98.05%</b>	<b>274.42</b>	<b>8,316,369</b>	<b>(207,902)</b>
<b>Net Income (Loss)</b>	<b>\$ 25,629</b>	<b>1.78%</b>	<b>\$ 4.95</b>	<b>\$ 49,184</b>	<b>\$ 23,555</b>	<b>\$ 169,818</b>	<b>1.95%</b>	<b>\$ 5.47</b>	<b>\$ (33,045)</b>	<b>\$ (202,863)</b>

**Marianna Health and Rehabilitation Center**  
**Statement of Net Assets**  
**Schedule II**  
**For the Current Month and the**  
**Six Months Ending March 31, 2019**

	Current Actual	Pct	Per Pat Day	Current Budgeted	Current Variance	YTD Actual	Pct	Per Pat Day	YTD Budgeted	YTD Variance
<b>Nursing</b>										
Payroll - Director	\$ 8,655	0.60%	\$ 1.67	\$ 8,884	\$ 229	\$ 52,960	0.61%	\$ 1.70	\$ 57,103	\$ 4,143
Asst Dir.	6,540	0.45%	1.26	8,340	1,800	46,750	0.54%	1.50	53,610	6,860
R.N.	85,915	5.96%	16.61	75,035	(10,880)	498,713	5.74%	16.05	467,457	(31,256)
L.P.N.	113,747	7.89%	21.98	122,131	8,384	711,978	8.19%	22.92	753,080	41,102
Aides	225,286	15.63%	43.54	211,211	(14,075)	1,392,659	16.02%	44.83	1,314,684	(77,974)
Ward Clerks	14,957	1.04%	2.89	15,415	458	95,627	1.10%	3.08	94,114	(1,513)
Employee Drug Screening	820	0.06%	0.16	354	(466)	2,185	0.03%	0.07	2,124	(61)
Drugs	41,448	2.88%	8.01	29,166	(12,282)	187,469	2.16%	6.04	174,996	(12,473)
Nursing Supplies	22,711	1.58%	4.39	23,017	306	107,001	1.23%	3.44	135,133	28,132
Noncovered PPS Expenses	3,671	0.25%	0.71	3,709	38	17,259	0.20%	0.56	21,775	4,516
Oxygen	3,774	0.26%	0.73	3,923	149	21,547	0.25%	0.69	23,031	1,484
Respiratory Supplies	5,998	0.42%	1.16	1,893	(4,105)	27,658	0.32%	0.89	11,114	(16,544)
Medical Records Consultant	0	0.00%	0.00	720	720	0	0.00%	-	4,320	4,320
Pharmacy Consultant	3,277	0.23%	0.63	1,438	(1,839)	9,738	0.11%	0.31	8,628	(1,110)
Dental Consultant	0	0.00%	0.00	11	11	0	0.00%	-	66	66
Medical Director	2,375	0.16%	0.46	2,375	0	14,250	0.16%	0.46	14,250	0
Inservice Teaching Aides	0	0.00%	0.00	50	50	0	0.00%	-	300	300
Education	0	0.00%	0.00	366	366	0	0.00%	-	2,196	2,196
Advertising - Help Wanted	0	0.00%	0.00	208	208	52	0.00%	0.00	1,248	1,196
Travel - Nursing	0	0.00%	0.00	100	100	0	0.00%	-	600	600
<b>Total Nursing</b>	<b>539,176</b>	<b>37.41%</b>	<b>104.21</b>	<b>508,346</b>	<b>(30,830)</b>	<b>3,185,844</b>	<b>36.64%</b>	<b>102.56</b>	<b>3,139,829</b>	<b>(46,015)</b>
<b>Dietary</b>										
Salaries - Supervisor	5,790	0.40%	1.12	8,023	2,233	43,308	0.50%	1.39	48,951	5,643
Cooks	8,177	0.57%	1.58	8,186	9	52,809	0.61%	1.70	52,243	(566)
Aides	22,540	1.56%	4.36	24,829	2,289	141,242	1.62%	4.55	154,385	13,143
Food	42,416	2.94%	8.20	48,309	5,893	274,380	3.16%	8.83	283,619	9,239
Dietary Supplements	2,250	0.16%	0.43	3,434	1,184	9,702	0.11%	0.31	20,161	10,460
Kitchen Supplies	6,277	0.44%	1.21	6,445	168	43,115	0.50%	1.39	37,838	(5,277)
Equipment Rental	0	0.00%	-	306	306	0	0.00%	-	1,797	1,797
Dietician	2,028	0.14%	0.39	2,028	0	12,167	0.14%	0.39	12,168	1
<b>Total Dietary</b>	<b>89,479</b>	<b>6.21%</b>	<b>17.29</b>	<b>101,560</b>	<b>12,081</b>	<b>576,723</b>	<b>6.63%</b>	<b>18.57</b>	<b>611,162</b>	<b>34,439</b>
<b>Housekeeping</b>										
Salaries - Supervisor	3,196	0.22%	0.62	3,642	446	20,424	0.23%	0.66	21,814	1,390
Aides	26,405	1.83%	5.10	34,407	8,002	179,357	2.06%	5.77	211,508	32,151
Supplies	4,916	0.34%	0.95	7,219	2,303	33,802	0.39%	1.09	42,382	8,580
<b>Total Housekeeping</b>	<b>34,517</b>	<b>2.39%</b>	<b>6.67</b>	<b>45,268</b>	<b>10,751</b>	<b>233,584</b>	<b>2.69%</b>	<b>7.52</b>	<b>275,704</b>	<b>42,120</b>

**Marianna Health and Rehabilitation Center**  
**Statement of Net Assets**  
**Schedule II**  
**For the Current Month and the**  
**Six Months Ending March 31, 2019**

	Current Actual	Pct	Per Pat Day	Current Budgeted	Current Variance	YTD Actual	Pct	Per Pat Day	YTD Budgeted	YTD Variance
<b>Laundry</b>										
Salaries - Aides	21,366	1.48%	4.13	19,234	(2,132)	131,288	1.51%	4.23	120,518	(10,770)
Linen & Laundry Usage	1,232	0.09%	0.24	2,060	828	9,515	0.11%	0.31	12,360	2,845
Laundry Supplies	1,600	0.11%	0.31	1,600	0	9,736	0.11%	0.31	9,600	(136)
<b>Total Laundry</b>	<b>24,198</b>	<b>1.68%</b>	<b>4.68</b>	<b>22,894</b>	<b>(1,304)</b>	<b>150,539</b>	<b>1.73%</b>	<b>4.85</b>	<b>142,478</b>	<b>(8,061)</b>
<b>Building &amp; Grounds</b>										
Salary - Supervisor	4,386	0.30%	0.85	4,140	(246)	25,748	0.30%	0.83	24,792	(956)
Staff	9,716	0.67%	1.88	12,531	2,815	59,694	0.69%	1.92	75,734	16,040
Travel - Maintenance	0	0.00%	-	78	78	512	0.01%	0.02	468	(44)
Utilities	23,654	1.64%	4.57	27,873	4,219	169,504	1.95%	5.46	163,642	(5,862)
Repairs & Maint.	21,135	1.47%	4.08	11,298	(9,837)	90,184	1.04%	2.90	66,331	(23,853)
Deprec. & Amort.	32,000	2.22%	6.18	32,000	0	192,000	2.21%	6.18	192,000	0
Rent	0	0.00%	-	223	223	0	0.00%	-	1,338	1,338
Insurance	2,242	0.16%	0.43	1,730	(512)	13,453	0.15%	0.43	10,380	(3,073)
Equipment Leasing	0	0.00%	-	150	150	0	0.00%	-	900	900
Pest Control	399	0.03%	0.08	369	(30)	2,394	0.03%	0.08	2,214	(180)
Outside Services	1,465	0.10%	0.28	1,455	(10)	8,790	0.10%	0.28	8,730	(60)
TV Repair & Service	1,317	0.09%	0.25	1,196	(121)	6,957	0.08%	0.22	7,176	219
<b>Total Bldg &amp; Grounds</b>	<b>96,315</b>	<b>6.68%</b>	<b>18.62</b>	<b>93,043</b>	<b>(3,272)</b>	<b>569,236</b>	<b>6.55%</b>	<b>18.33</b>	<b>553,705</b>	<b>(15,531)</b>
<b>Special Services</b>										
Salary - Act. Dir.	12,792	0.89%	2.47	13,255	463	85,021	0.98%	2.74	79,883	(5,138)
Physical Therapy	57,042	3.96%	11.02	49,617	(7,425)	305,816	3.52%	9.85	297,702	(8,114)
Speech Pathology	16,354	1.13%	3.16	23,899	7,545	106,490	1.22%	3.43	143,394	36,904
Occup Therapy	38,762	2.69%	7.49	38,959	197	249,585	2.87%	8.03	233,754	(15,831)
Salaries - Social Worker	8,351	0.58%	1.61	9,909	1,558	55,219	0.64%	1.78	60,101	4,882
Social Service Supplies	2	0.00%	0.00	224	222	136	0.00%	0.00	1,344	1,208
Patient Activities	2,413	0.17%	0.47	2,250	(163)	15,056	0.17%	0.48	13,500	(1,556)
<b>Total Special Services</b>	<b>135,716</b>	<b>9.42%</b>	<b>26.23</b>	<b>138,113</b>	<b>2,397</b>	<b>817,323</b>	<b>9.40%</b>	<b>26.31</b>	<b>829,678</b>	<b>12,355</b>



**Marianna Health and Rehabilitation Center**  
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**Schedule II**  
**For the Current Month and the**  
**Six Months Ending March 31, 2019**

	Current Actual	Pcnt	Per Pat Day	Current Budgeted	Current Variance	YTD Actual	Pcnt	Per Pat Day	YTD Budgeted	YTD Variance
<b>Admin &amp; General</b>										
Salary - Admin	7,523	0.52%	1.45	8,495	972	47,891	0.55%	1.54	50,875	2,984
Asst Admin	3,087	0.21%	0.60	3,614	527	12,995	0.15%	0.42	21,642	8,647
Bookkeeper	3,621	0.25%	0.70	3,491	(130)	18,369	0.21%	0.59	20,495	2,126
Sec'y & Recept.	18,016	1.25%	3.48	24,509	6,493	122,701	1.41%	3.95	147,104	24,403
Advertising	0	0.00%	-	66	66	0	0.00%	-	396	396
Auto Operations	2,738	0.19%	0.53	835	(1,903)	6,706	0.08%	0.22	5,010	(1,696)
Consultant Fees	4,100	0.28%	0.79	8,200	4,100	45,100	0.52%	1.45	49,200	4,100
Data Processing	12,545	0.87%	2.42	3,075	(9,470)	29,474	0.34%	0.95	18,450	(11,024)
Dues & Subscriptions	1,122	0.08%	0.22	1,103	(19)	6,757	0.08%	0.22	6,618	(139)
Education	0	0.00%	-	364	364	3,752	0.04%	0.12	2,184	(1,568)
Travel & Entertainment	237	0.02%	0.05	500	263	2,631	0.03%	0.08	7,150	4,519
Equipment Rental	1,057	0.07%	0.20	1,475	418	24,340	0.28%	0.78	7,250	(17,090)
General Expense	230	0.02%	0.04	650	420	5,594	0.06%	0.18	8,200	2,606
AHCA Assessment Fee	114,456	7.94%	22.12	99,206	(15,250)	679,679	7.82%	21.88	595,236	(84,443)
Group Insurance	145,253	10.08%	28.07	119,783	(25,470)	792,826	9.12%	25.52	718,698	(74,128)
General Insurance	20,950	1.45%	4.05	20,148	(802)	133,547	1.54%	4.30	120,888	(12,659)
Legal & Accounting	1,307	0.09%	0.25	2,227	920	15,556	0.18%	0.50	13,362	(2,194)
Professional Services	271	0.02%	0.05	394	123	1,684	0.02%	0.05	2,364	680
Taxes & Licenses	997	0.07%	0.19	250	(747)	4,274	0.05%	0.14	1,500	(2,774)
General Office Expense	3,638	0.25%	0.70	4,398	760	23,561	0.27%	0.76	26,388	2,827
Payroll Taxes	44,843	3.11%	8.67	43,685	(1,158)	279,488	3.21%	9.00	286,951	7,463
Retirement Plan	47,534	3.30%	9.19	47,344	(190)	345,649	3.98%	11.13	307,736	(37,913)
Telephone	1,141	0.08%	0.22	1,666	525	5,189	0.06%	0.17	9,996	4,807
Bad Debt	28,501	1.98%	5.51	32,000	3,499	183,342	2.11%	5.90	192,000	8,658
City Administration Fee	33,253	2.31%	6.43	24,020	(9,233)	199,918	2.30%	6.44	144,120	(55,798)
<b>Total Admin &amp; General</b>	<b>496,419</b>	<b>34.44%</b>	<b>95.94</b>	<b>451,498</b>	<b>(44,921)</b>	<b>2,991,023</b>	<b>34.40%</b>	<b>96.29</b>	<b>2,763,813</b>	<b>(227,209)</b>

**Marianna Health and Rehabilitation Center  
Statement of Net Assets  
Schedule III  
For the Current Month and the  
Six Months Ending March 31, 2019**

	<b>Month</b>	<b>% Occ</b>	<b>Year</b>	<b>% Occ</b>
Bed Days Available	5,580	100.00%	32,760	100.00%
Total Bed Days	5,174	92.72%	31,063	94.82%

**Marianna Health and Rehabilitation Center  
Statement of Net Assets  
Schedule IV  
For the Current Month and the  
Six Months Ending March 31, 2019**

	<b>Current Actual</b>	<b>Pcnt</b>	<b>Current Budgeted</b>	<b>Current Variance</b>	<b>YTD Actual</b>	<b>Pcnt</b>	<b>YTD Budgeted</b>	<b>YTD Variance</b>
<b>Patient Days</b>								
Medicare	665	12.85%	672	7	4,343	13.98%	3,945	(398)
Medicaid	3,421	66.12%	3,900	479	19,987	64.34%	22,896	2,909
Insurance	17	4.66%	0	(17)	45	2.02%	0	(45)
Private	706	13.65%	337	(369)	4,462	14.36%	1,978	(2,484)
Hospice	365	7.05%	0	(365)	2,226	7.17%	0	(2,226)
<b>Total Patient Days</b>	<u>5,174</u>	<u>104.33%</u>	<u>4,909</u>	<u>(265)</u>	<u>31,063</u>	<u>101.88%</u>	<u>28,819</u>	<u>(2,244)</u>