

MARIANNA CITY COMMISSION
REGULAR MEETING
MARCH 5, 2019
6:00 PM

The Marianna City Commission met for a regular meeting on the above date and time. Mayor Roberts called the meeting to order. City Clerk, Kimberly J. Applewhite, called the roll. Members present were: Mayor John Roberts, Travis Ephriam, Kenneth Hamilton, Allen Ward, II and Rico Williams.

Mayor Roberts gave the invocation and led the Pledge of Allegiance.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Hamilton, the Commission voted unanimously to approve the agenda with the following changes –

Remove Item 10-D Purchase of New Truck for Public Works – Natural Gas Division

Add Item 10-L Resolution 2019-12 Support of Application to the FDOT Municipal Small County Outreach Program (MSCOP)

Add Item 10-M Catalyst Fabric Solutions – Reroofing and HVAC Repair and Replacement Project

Upon a motion by Commissioner Ephriam, with a second by Commissioner Williams, the Commission voted unanimously to approve the January 2019 and February 2019 minutes.

At this time Mayor Roberts opened the public forum. Members of the audience were given the opportunity to address the Commission on any subject not on the agenda.

Jonathan Fuqua appeared before the Commission on behalf of Marianna Mainstreet. For the past seven years the City of Marianna has held a Fourth of July event with a fireworks show in the downtown area. This year the event will be held on Wednesday, July 3, 2019. Marianna Mainstreet will do a fund raiser to help pay for **the fireworks show, however any shortfall will have to be made up by the City.**

Upon a motion by Commissioner Hamilton, with a second by Commissioner Ephriam, the Commission voted unanimously to pay the shortfall of the cost of the fireworks.

Willie Mack of 4095 Circle Drive appeared before the Commission. He still has water standing in his yard. He also inquired about the sidewalk project for Penn Ave. City staff is working on the Penn Ave project and hopes to have it on next month's agenda.

City Manager Jim Dean informed the Commission that work had been done on the Orange Street train trestle and it is currently in the same condition as before Hurricane Michael.

Melinda Gay, Administrator of the Marianna Health and Rehabilitation Center, gave a status report on the Center. January 2019 was a weak month for the Center. Total income exceeded the budget; however, expenses were over budget due to the holiday and overtime pay. Also, the Center paid a workers compensation premium adjustment of \$10,450 for the 2017-2018 fiscal year. The census was 94.6%. The month-end total cash was \$813,003. The roof at the Center has a small leak and the contractor will be coming back to fix it. Once done the ceiling tiles will be replaced. The Center has a 5 star rating.

At this time Mayor Roberts recognized the following employees for their years of service to the City:

Linda Albritton	5 Years	City of Marianna
Contisha Lovett	5 Years	Marianna Health and Rehabilitation Center
Sharmeka Speights	10 Years	Marianna Health and Rehabilitation Center
Tamara Holden	10 Years	Marianna Health and Rehabilitation Center

At this time Mayor Roberts opened a Public Hearing.

City Manager, Jim Dean, read proposed Ordinance No. 1074 by title:

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF MARIANNA, SPECIFICALLY CITY-INITIATED (1) TEXT AMENDMENTS TO THE FUTURE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN, AND (2) UPDATES TO THE FUTURE LAND USE MAP; PROVIDING FOR SEVERABILITY AND FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.

This was the second reading. There were no comments from the audience.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Hamilton, the Commission voted unanimously to adopt proposed Ordinance No. 1074 – Amendment to City of Marianna Comprehensive Plan; AISTA Overlay.

City Manager, Jim Dean, read proposed Ordinance No. 1075 by title:

AN ORDINANCE OF THE CITY OF MARIANNA, FLORIDA AMENDING THE LAND DEVELOPMENT CODE AND ZONING MAP OF THE CITY OF MARIANNA CODE, PROVIDING FOR AN AUTOMOTIVE INDUSTRY OVERLAY DISTRICT; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

This was the second reading. There were no comments from the audience.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Williams, the Commission voted unanimously to adopt proposed Ordinance No. 1075 – Zoning Change; AISTA.

Marianna Municipal Development presented the Commission with a development order and permit status report.

The proposed resolution will suspend issuance of development orders and permits for Residential Design Manufactured Homes (RDMH) in all districts except Residential -3, and all tiny homes except within City approved Mobile Home Parks for twenty-four months.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Hamilton, the Commission voted unanimously to adopt proposed Resolution 2019-10 Moratorium.

Upon a motion by Commissioner Williams, with a second by Commissioner Ephriam, the Commission voted unanimously to approve Resolution 2019-11 Support of HOUSE BILL – 191 for Northwest Florida Rural Inland Affected Counties Recovery Fund.

The Public Works Department is proposing the purchase of a 2019 Ford F-150 ½ ton pickup truck. The truck will be utilized in the Water Division and will replace a 2008 Ford pickup which was totaled during Hurricane Michael. This is a budgeted item as \$30,000 has been set aside in F/Y2018/2019 budget. Quotes have been obtained as follows:

Chipola Ford (Marianna)	\$21,242.50
Bondy's Ford (Dothan)	\$21,700.00
AutoNation Ford (Panama City)	\$32,050.00

Upon a motion by Commissioner Ward, with a second by Commissioner Hamilton, the Commission voted unanimously to approve the purchase of a 2019 Ford F-150 ½ ton pickup truck from Chipola Ford for the quoted amount of \$21,242.50 and to approve deviating from the Purchasing Policy by obtaining quotes directly from vendors.

Public Works staff has solicited three cost estimates for the cleaning and inspection of our two (2) ground storage water tanks and four (4) elevated water tanks. Tank cleaning and inspection is required every five (5) years as per Florida Administrative Code (FAC) 62-555.350(2). Deliverables include interior inspection and cleaning, exterior inspection, underwater interior video documentation on DVD, removal of interior bottom sediment, etc. Staff has utilized Liquid Engineering, Corp., as low bidder for tank cleaning and inspection since at least 2008. This is a FY2018/2019 budgeted item as \$30,000 has been set aside in water system contingency line item. Quotes have been obtained as follows:

Liquid Engineering, Corp. (Billings, MT)	\$11,850
In-Depth Services, Inc. (Palm Coast, FL)	\$11,900
Underwater Solutions, Inc. (Mattapoiset MA)	\$18,890

Upon a motion by Commissioner Hamilton, with a second by Commissioner Ward, the Commission voted unanimously to authorize approval for cleaning and inspection services for the City’s ground storage tanks and elevated water tanks from Liquid Engineering, Corp. as outlined in proposal #52578, in an amount not to exceed \$11,850.

The solar (shade) at MH&R was replaced in 2012 and received damage to the shade cloth during Hurricane Michael. The awnings that connect the laundry building to the main building were damaged and one was completely destroyed during Hurricane Michael. The quotes are -

Dothan Awning & Exteriors	\$ 43,272
B & T Metal Works, Inc.	\$ 94,900
Interstate Restoration	\$100,000
Hathcock Home Services	\$118,110

Upon a motion by Commissioner Ward, with a second by Commissioner Ephriam, the Commission voted unanimously to approve the purchase of solar screen and awning replacement from Dothan Awning & Exteriors in the amount of \$43,272.

At the February 2019 Commission meeting, the Commission approved advertising for request for proposals for billing services for Marianna Health and Rehabilitation Center. Two request for proposals were received. The Committee created by the Commission ranked the proposals received, ranking them as follows-

- Health Care Professional Consulting Services, Inc.
- BottomLine Solutions, LLC

The Committee recommends the proposal from Health Care Professional Consulting Services, Inc., be approved for billing services for Marianna Health and Rehabilitation Center.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Ward, the Commission voted unanimously to approve Health Care Professional Consulting Services, Inc., for billing services for Marianna Health and Rehabilitation Center.

Funds were appropriated in the current budget for replacement of a roof air conditioner at MH&R. One compressor on the 20 ton air conditioner is not functioning and has been replaced several times. The Maintenance Director is recommending replacement of the unit. Quotes were obtained as follows –

Auger Refrigeration	\$19,720	5 year warranty on the compressor 1 year parts and labor
Economy A/C & Heating, Inc.	\$19,940	5 year warranty on the compressor 1 year labor
Woodall's Total Comfort Systems	\$20,800	5 year warranty on the compressor 1 year parts and labor

Upon a motion by Commissioner Ephriam, with a second by Commissioner Williams, the Commission voted unanimously to give post approval of an emergency purchase of a 20 ton air conditioner system from the low bidder Auger Refrigeration at a cost of \$19,720.

The City of Marianna requested assistance from DEO to assist with the preparation of a Master Planning Document to address an access road from Hwy 90 to Jackson Hospital along with planning for the Golson Elementary School Campus, and how it can be best utilized as part of the Hospital once the school is moved to its new location. The funding for this project is not to exceed the amount of \$32,000.

Upon a motion by Commissioner Williams, with a second by Commissioner Hamilton, the Commission voted unanimously to approve the grant agreement with DEO for the TA Planning Document.

The City of Marianna engaged the services of Wheeler EMC to provide consulting services associated with training, collecting, processing, submitting FEMA data for the City to ensure accurate and timely submittals in order to receive reimbursement from FEMA.

Upon a motion by Commissioner Hamilton, with a second by Commissioner Ephriam, the Commission voted unanimously to approve payment to Wheeler EMC for the period of 1-01-2019 to 01-31-2019.

The City of Marianna entered into a contract with IC Contractors (IC) to perform certain utility upgrades for the City which included remove and replace water and sewer pipe hangers at the Chipola River Bridge and relocate electrical and chlorine buildings from Sunland to well site behind Badcock on the west end. The engineer for the project is requesting a Change Order to extend the contract time by a second 30 days. This request is based on difficulties obtaining approval for lane closure at the Chipola River Bridge. The contract price will not change.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Hamilton, the Commission voted unanimously to approve Change Order #2 Utility Upgrades Project by an additional 30 days. There will be no change in the contract price of \$198,177.56.

Upon a motion by Commissioner Williams, with a second by Commissioner Ephriam, the Commission voted unanimously to adopt Resolution 2019-12 – Support of Application to the Florida Department of Transportation, Municipal Small County Outreach Program (MSCOP).

As a result of Hurricane Michael a portion of the roof and HVAC units require replacement and repair at the Catalyst building. The City engaged Donofro Architects to prepare design specs for the project. The project was bid and 3 bids were received –

C & C Construction	\$ 962,000
Interstate Restoration	\$1,128,600
Culpepper Construction	\$1,671,000

The City's architect has reviewed the bids and determined C & C Construction to be the responsive low bidder, and recommends award to C & C Construction. Staff concurs with the recommendation subject to review by the Insurance Company Axis.

Upon a motion by Commissioner Ward, with a second by Commissioner Ephriam, the Commission voted unanimously to award bid to C & C Construction, subject to review by the insurance carrier to reroof and repair HVAC at Catalyst Fabric Solution Facility at a cost of \$962,000.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Ward, the Commission voted unanimously to appoint Larry Lang to the Airport Commerce Board.

City Manager Jim Dean informed the Commission that the City would be submitting a grant application to Northwest Florida Water Management District (NWFWM) requesting assistance for the following two projects –

Kelson Ave Storm Water Project
Tara Estates Waste Water Project

Garry L. Gochenaur owner of Marianna Metal Roofing has proposed to purchase 12-13 acres of land that borders his current location from the City for expansion of his business. He has made an offer of \$10,500. City Manager Jim Dean, has receive a verbal quote of value from Robert Reiff of \$13,000 to \$18,000. Mr. Gochenaur's offer is on the low side, however the property does have hurricane debris and several foundations/structures remaining from the base housing that would require clearing. He also agrees to have his current two business properties annexed into the City. Mayor Roberts was in favor of selling the property. Commissioner Williams felt the property was worth more than \$10,500.

Upon a motion by Commissioner Ward, with a second by Commissioner Hamilton, the Commission voted 4 to 1 to accept the offer of \$10,500 for the property, with the following

stipulations- all business property must be annexed into the City of Marianna, the property is to be cleaned up and construction/development must begin within 1 year. Commissioner Williams was opposed to the motion.

Crowder Gulf Debris Co. is removing debris from the Chipola River. They would like to use approximately 1 acre of land near the boat ramp area of Hinson Park to unload their barges. The off-loaded debris will be removed and the land will be returned to its original condition when they are finished.

Upon a motion by Commissioner Hamilton, with a second by Commissioner Ephriam, the Commission voted unanimously to grant access to approximately 1 acre of land at the boat landing in Hinson Park to Crowder Gulf Debris Company for the purpose of unloading barges filled with debris from the Chipola River.

There being no further business the meeting was adjourned.

Mayor-Commissioner

Attest:

City Clerk

